A Toast price change by text

Start with a preview, not a publish. This example uses fictional items and locations.

01 Text or message this to your own assistant

> “Prepare a price change for Side Salad from $5.50 to $5.75 at North and East, dine-in only. Verify the current price and exact menu, show me any other pending changes, and stop before editing or publishing.”

02 Review what it found

LOCATION	CHANNEL	CURRENT	PROPOSED
North	Dine-in	$5.50	$5.75
East	Dine-in	$5.50	$5.75

Your assistant should show the exact menu, item and any price overrides. If it can’t verify those details, ask it for a click-by-click draft instead.

03 Approve only the exact change

If the change is correct, approve the item, locations, channel and price. If Toast only offers “Publish all” and other changes could go out, leave it unpublished. Don’t assume a saved edit is live.

04 Verify after publication

Ask for a fresh read-back at both locations and check that the other channels stayed unchanged. If you can’t verify it, treat the change as pending.

Access check: use your own authorized Toast Web session. If browser access or the needed permissions aren’t available, work from an approved export and have the authorized manager make the edit. Never share passwords or one-time codes in chat.

Independent educational example. Not affiliated with Toast or OpenAI. No live edit was performed.